

Clinton Middle School



Clinton Middle School Handbook 2019-2020

Home of the Cardinals

600 East Clinton St.

Clinton, Missouri 64735

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CLINTON MIDDLE SCHOOL MISSION

The mission of Clinton Middle School is to provide each student a challenging education in a safe, supportive environment that promotes self-discipline, motivation, and excellence in learning.

CLINTON MIDDLE SCHOOL VISION

CMS students will be challenged in a safe, collaborative environment that encourages high achievement through individualized instruction, innovative technology and a committed staff.

The Handbook Summarizes District Policies and Rules

The handbook has been written to provide important information concerning specific rules, policies and procedures related to the safety and operation of our school. In order for our school to operate safely and efficiently, you and your student(s) must be familiar with and abide by the expectations, procedures and rules in this handbook.

This handbook's contents may be changed from time to time throughout the 2019-2020 school year. The Clinton School District will provide notice of those changes through email or campus mail. These changes will take effect once notification is given, regardless of whether a student or parent actually reads the particular notice received.

If you have any questions regarding this handbook, please contact the building principal.

CMS STAFF

OFFICE

Ms. Paschall, Principal
Dr. Robert Anthony, Assistant Principal
, Social Worker
Mrs. Allen, Media Center Specialist
Mrs. Artist, Administrative Asst.
Mrs. Harrelson, Administrative Asst.
Nurse Nichole Houk, LPN

SPECIAL SERVICES

Mr. Pugh , ISS
Ms. Bledsoe, SPED/Life Skills
Mrs. Halbrook, SPED/ELA
Mrs. Miles, SPED/Speech Therapy
Mr. Pemburlin, SPED/Math

6TH GRADE

Mrs. Connor, Science
Mr. Mundweiller, Social Studies
Mrs. Loyd, ELA/Reading
Ms. Pierce, ELA/Reading
Mrs. Emily Combs, Math
, Math

7th GRADE

Mr. Archambo, Science
Mrs. Jones, Social Studies
Mrs. Ash, ELA
Mrs. Combs, Math
Ms. Theurer, Math

8TH GRADE

Mrs. Pittaluga , Science
Mrs. Harrison, Social Studies
Ms. Theurer, Math
, Algebra
Mrs. Johnson, ELA

ELECTIVES

Mr. Schildknecht - Vocal Music
Mr. Miles, Band
Mrs. Bishop, Art
Mrs. Woods, FACS
Mrs. Glover, STEM
Ms. Miller, Girls PE
Mr. Doran, Boys PE
Mr. Stevens, Life/Health Ed.
Mrs. Bremer, Gifted Ed/Discovery
Mrs. Thomason, Comp. Lit/Digital Media

**CLINTON MIDDLE SCHOOL GENERAL CALENDAR
2019-2020**

Enrollment for all grades;
August 7th 8:00 a.m.-10:00 a.m.
12:00 p.m.-2:00 p.m.
5:00 p.m.-7:00 p.m.
August 14th 6:00 p.m.- 7:00pm 6th-8th grade Orientation (Cardinal Time)
August 14th 7:00 p.m.-8:00 p.m. 6th- 8th Grade Meet the Teacher
August 19th School Begins
September 2nd Labor Day—No School
September 23rd PDC Inservice—No School
October 10th Parent Conferences 1-8 pm/ Early Dismissal
October 18th 1st Quarter Ends
October 21st 2nd Quarter Begins
November 1st PDC Inservice—No School
November 27th-29th Thanksgiving Break—No School
December 20th 2nd Qtr/Semester Ends/Early Dismissal
December 21-Jan 2nd Winter Break—No School
January 3rd Inservice -- No School
January 6th 3rd Quarter/2nd Semester Begins
January 20th Martin Luther King, Jr.—No School
February 17th Presidents' Day—No School
February 27th Parent Teacher Conferences 1-8pm/Early Dismissal
February 28th - No School
March 6th 3rd Quarter Ends/Early Dismissal
March 9th 4th Quarter Begins
March 16th-20th Spring Break—No School
April 10th -No School
April 13th PDC Inservice - No School
May 15th 8th Grade Promotion
May 15th Last Day for Students/Early Dismissal

General Student Information

ACTIVITIES

6th and 7th Grade:

Dances, after-school clubs, archery, track and field (7th Grade), cross country (7th Grade), Wrestling (7th grade). Football (7th grade, but only if it is determined by administration that not enough 8th graders come out to complete a full football roster).

8th Grade:

Football, girls' volleyball, wrestling, boys' and girls' basketball, boys' and girls' track and field, cross country, archery, dances, and after-school clubs.

EVENTS

Students at away events will only be released to their parents. At such events parents must sign their child out with the coach before the child will be released to leave.

Clinton Middle School is a member of the Missouri High School Activities Association (MSHSAA) and interscholastic activities are governed according to the bylaws of the association. **Students missing all or part of the school day may not participate in an activity that day without receiving permission from the principal prior to being absent.** Other MSHSAA guidelines are available upon request.

ATTENDANCE

The staff and administration of Clinton Middle School believe regular attendance in school is of extreme importance. Please refer to the Board Policy JED or the District Family Information and Discipline Code Book for specific information regarding attendance:

The Board recognizes the importance of regular student attendance to a successful learning experience. Research supports the fact that attendance is crucial to improving student achievement. At least one study identified attendance as the single greatest indicator of student achievement. The Board further recognizes that:

1. Frequent absences of students from regular classroom learning experiences disrupt the continuity of the instructional process.
2. The benefits of classroom instruction, once lost, cannot be entirely regained.
3. The entire process of education requires a regular continuity of instruction, classroom participation, learning experiences and study to meet the district's student achievement goals.
4. Holding students and their parents/guardians responsible for attendance is part of the district's larger mission to train students to be productive citizens and employees.
5. State law reflects the importance of regular attendance by establishing compulsory school attendance and charging this Board to enforce that law.
6. State law authorizes school boards to make all needful rules for organization and government in the district.

Therefore, regular and punctual patterns of attendance will be expected of each student enrolled in the Clinton School District #124.

In order to receive course credit, or to be considered for promotion to the next grade level, a student must be present a minimum of 95 percent of the scheduled attendance days per semester and receive a passing grade in the course. Absences shall not exceed five days per semester. Parents will be advised by letter when the student has been absent three of the scheduled semester days. If the student exceeds the five-day limit, the parent will be advised by letter.

Procedures and rules must include a due process component that includes notice before consequences are imposed and that allows students and their parents/guardians to appeal any imposed consequence to the superintendent. The Board will not hear appeals of consequences for excessive absences.

The district will maintain a comprehensive system of attendance records for each student. Each teacher is responsible for the accurate reporting of daily attendance in the classroom. The building principal is responsible for supplying information to parents/guardians about student absences and for submitting attendance information to the superintendent's office.

The district will contact the Children's Division (CD) of the Department of Social Services or the local prosecutor in cases where the district has a reasonable suspicion that a student's lack of attendance constitutes educational neglect on the part of the parents/guardians or that parents/guardians are in violation of the compulsory attendance law. No such action will be taken unless other strategies and interventions have been implemented and proven ineffective.

If a student in foster care is absent from school due to a decision by a court or child-placing agency to change the student's placement or due to a verified court appearance or related court-ordered activity, the grades and credit of the student will be calculated as of the date the student left school, and no lowering of the student's grades shall occur as a result of the absence under these circumstances.

Students are expected to be at school and in class on time. Students arriving to school late will be assigned an office tardy. Tardies may accumulate for students tardy to 1st hour, and hours 2-7 (combined). The following outlines consequences for tardies:

- 6th: 1 lunch detention
- 7th: 3 lunch detentions
- 8th: 1 after school detention (2:55 p.m. - 3:40 p.m.)
- 9th: 1 two hour Friday after school detention (2:55 p.m. - 4:50 p.m.)
- 10+: Each tardy 10 and beyond will receive one day of In School Suspension and may be referred to the Henry County Juvenile Office.

School Day and Attendance

The Middle School day begins at 7:40 a.m. and ends at 2:50 p.m. Students are expected to be present at school daily. A student may receive an early dismissal from school at the request of their parents. Such requests should be limited to health reasons such as dental or medical appointments that cannot be scheduled outside of the school day. Permission for early dismissal should be obtained in the front office prior to the start of classes. A full day of attendance is required to participate in afterschool and weekend activities unless prior approval is granted by the administration.

On Day of Absence

When a student is ill or for some reason is not able to attend school, his or her **parents should call the office and notify the secretary** of the absence. The office telephone number is 885-3353.

On Day of Return to School After Absence

It is the **student's responsibility** to check with each of his or her teachers to obtain missed assignments. Assignments may be recorded as zeros until the student work is made up. If the parent has failed to call the school, a written excuse from the parent stating the reason for the absence will be necessary for the absence to be excused.

Perfect Attendance and 95% Club

Perfect attendance can be earned when a student is present all day, every school day and has 0 (zero) tardies to school. Students that meet the perfect attendance criteria will be recognized at our awards assembly and will qualify for the perfect attendance incentive. Students that maintain 95% attendance with 0 (zero) late arrivals to school, and have 3 or fewer tardies to classes will be considered part of the 95% Club. The students that maintain these attendance criteria will receive an incentive each quarter.

BUILDING HOURS

The main building will be open to receive students beginning at 7:15 a.m. Students arriving before 7:30 a.m. will report to the cafeteria if they are eating breakfast. All other students will report to the mezzanine to sit in the bleachers on the East side of the gym and will remain until they are excused to report to their first hour class. Please do not drop students off or allow students to arrive before supervision hours begin.

Once students have arrived at school, they may not leave school property until the end of the day. Any student activity occurring after school hours in the school facilities must be under the supervision of a responsible adult.

Students are not permitted in the building after 3:10 p.m. unless accompanied by an adult.

CITIZENSHIP & SPORTSMANSHIP

Students who have failing grades (F) on their report card or at midterm are not considered to be in good academic standing. These students may not be permitted to participate in athletics or any extracurricular or co-curricular activities.

Citizenship

Students who represent a school in interscholastic activities must be creditable citizens and judged so by the proper authority. Those students whose character or conduct is such as to reflect discredit upon themselves or their schools are not considered "creditable citizens". Conduct shall be satisfactory in accord with the standards of good discipline.

1. **Law Enforcement:** A student who commits an act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor or felony statute shall not be eligible until all proceedings with the legal system have been concluded and any penalty (i.e. restitution, community service, counseling, etc.) has been satisfied. If law enforcement authorities determine that charges will not be filed, eligibility will be contingent upon local school policies.

2. **Student Responsibility:** Each student is responsible to notify the school of any and all situations that would affect his/her eligibility under the above standards. If the student does not notify the school of the situation prior to the school's discovery, then the student shall be ineligible for up to 365 days from discovery, pending review by the Board of Directors.

Sportsmanship

Our mission is to encourage sportsmanship by positive attitudes, cooperation, team responsibility and respect among all involved, while enjoying our talents and having fun. Students should treat opposing players, coaches, spectators and support groups with respect and enthusiasm. Game officials should be shown respect at all times and their integrity should not be questioned. Spectators should provide only positive support before, during, and after the event. Spectators who fail to show good sportsmanship will be asked to leave the premises.

CONFERENCES

Clinton Middle School offers two specified conference times, one in the fall and one in the spring. Conferences are scheduled for the end of the first quarter. Parents and students are asked to attend to obtain grade cards and progress information. At that time, the middle school teachers will be in designated areas and you may visit with them if you have a concern about your student's grade or performance. Spring conference times are also available at the end of 3rd quarter. Also, any other time of the year you may arrange a conference with a teacher by simply calling the front office and setting up a time that will be convenient for you and the teacher or team.

Fall

October 10th Parent Teacher Conferences

Spring

February 27th Parent Teacher Conferences



CLINTON MIDDLE SCHOOL



Bell Schedule

2019-2020

Hot/Grab and Go Breakfast 7:15-7:37

1ST HOUR 7:40-8:29

2ND HOUR 8:33-9:22

Cardinal Time 9:26 – 9:56

Morning Announcements

3RD HOUR 10:00 –10:49

4TH HOUR 10:53 –12:09

LUNCH SHIFTS

6th grade	10:53 - 11:16
8th grade	11:19 - 11:42
7th grade	11:44 - 12:07

5TH HOUR 12:13 – 1:02

6TH HOUR 1:06– 1:55

7TH HOUR 1:59 – 2:50

Afternoon Announcements 2:48-2:50

Cardinal Time Activities:

Monday: C.A.R.E. Time (Cardinal Academic, Reading, and Enrichment Time)

Tuesday: C.A.R.E. Time

Wednesday: Character Counts

Thursday: C.A.R.E Time

Friday: Star Time (Recess or Study Hall)

DROP-OFF AND PICK-UP POLICY

- **All bus riders** will be dismissed at the bell (2:50) to board the buses. All but two of the buses (9 &10) will be lined up where they are usually found.
- Riders of bus 9 and 10 will board bus 1 and ride to the high school. Once at the high school, they will get on the correct bus.
- At approximately 2:55, walkers and car riders will be dismissed.
- **Car riders** will exit the building out the bus doors. Cars will enter through the exit to the stadium (off of Clinton Street) and line up in the stadium parking.
- Once the buses exit (out the parking lot toward CIS), cars will pull forward and line up in the bus lane.
- **Note:** No cars will be allowed to drive through the front circle drive for dismissal.
- **Walkers and bicycle riders** will exit out the front doors. No other students will exit out the front doors.

Morning arrival procedures: all car riders, walkers, and bicycle riders will enter through the front doors. Remember: students should not arrive on campus prior to 7:15am.

EMERGENCY DRILLS AND SCHOOL CLOSING

Fire Drills

Schools are required by law to have fire drills. Each room has instructions posted near the door regarding the signal for fire drill or fire procedures to use in vacating the building. Students are to move rapidly, but quietly, out the nearest exit with the class section and report to the designated safety area. Remember: **BE QUIET AND MOVE RAPIDLY.**

Tornado Drills

Tornado alerts frequently occur in this area. We will have tornado drills to teach students proper severe weather procedures.

Each room has instructions posted near the door regarding the signal for tornado drill or alert and procedures to follow in moving to safety areas. Move **QUIETLY AND RAPIDLY** to assigned areas. Follow all teacher directions and remain silent throughout the drill.

Severe Weather – School Closing

Severe snow and ice storms often are cause for school closing. If there is a question concerning school closing for the above reasons, **such announcements will be made by 6:30 a.m. on KDKD (FM 95.3), WDAF (FM 106.5) KANSAS CITY, WDAF-TV CHANNEL 4 KANSAS CITY, KSHB CHANNEL 41 KANSAS CITY, AND KCTV CHANNEL 5 KANSAS CITY.** School principals listen for the same broadcast information so **PLEASE DO NOT CALL THE PRINCIPAL AT HOME.** If a decision is made for school to close after students arrive, it will be announced on **95.3 KDKD.** Alerts will also be sent via the district automated messaging system. Alerts will be sent as text messages, and posted on school district social media accounts.

FOOD SERVICE

Food service accounts operate on a debit system much like a debit card system at your bank. Students must have money in the account in order to be able to purchase meals with the account. Parents may deposit weekly, monthly, or larger sums into their student's account (daily deposits are discouraged). Deposits will be dropped in a collection box outside of the office. Envelopes are provided for deposits. The student's name, grade, and account number must be provided on the envelope. Payments may also be made online using RevTrak. A service fee of 3.61% will be added to your shopping cart at checkout. Visit the district Web Store at <https://clintonmo.revtrak.net> to make payments.

Students will be notified when their account balance is \$0.00. Students with a negative balance will not be allowed to buy/charge any extras (second servings or snacks). Students may not charge meals during the last two weeks of the school year.

Breakfast is served in the cafeteria on a daily basis from 7:20 a.m. until 7:35 a.m. During the school day, food from fast food establishments and other restaurants may not be eaten in the cafeteria and should not be delivered to students.

GUIDANCE AND COUNSELING

Parents and students are invited to come to the guidance office to consider plans or problems. Our school has one full time counselor and a part time social worker who are here to address concerns, assist, and support students. All students are welcome to visit the counselor or social worker in the guidance office **by appointment**. New students are especially encouraged to become acquainted with them.

You may schedule an appointment with the counselor or social worker before or after school, or during a study time in any class. Teachers may ask you to wait until another time so you will not miss important class activities.

Remember, the counselor or social worker **does not** punish or administer discipline for misbehavior, but will be glad to talk over such problems with students. You will not be sent to the counselor or social worker for punishment.

The counselor or social worker will not make decisions for you, but will want to help you understand your plans and problems. If you have something confidential, the counselor will **not** tell such information to anyone, except where required by law. Students are encouraged to check with teachers before scheduling a meeting with the counselor.

STUDENT HEALTH SERVICES

Illness or Injury During School

The Middle School has a health room so if a student becomes ill or injured at school, the nurse will assess the health of the student and parent contact may be made. The school district does not carry medical insurance for accidents occurring at school. **Students are not to use their cell phone to contact their parents without authorization of the nurse or someone in the administration office. If students use cell phones without prior permission, they may be subject to disciplinary action.**

Medication:

All medications that are to be given at school must be prescribed by a person licensed by a state regulatory board to prescribe medications and treatments. Physicians' orders are required for all prescription drugs. These orders may be documented on permission forms that are available in all school offices, by fax, by a telephone call from the physician's office to the school nurse, or by note from the physician. The school nurse is allowed to administer prescription medication by parents' request and written documentation. All medication must be picked up by parent within a week after meds are completed, or the medication will be destroyed.

All prescription medications for students must be brought to school in the original container **by a parent.**

(Duplicate bottles may be requested from your pharmacy.)

The district requests that no more than a 20 day supply of medication for administration during school hours be brought to school.

Students at MS may carry a metered dose inhaler under the following guidelines:

1. A prescription label must be affixed to the inhaler at all times.
2. A "Permission for Students to Self-Administer Medication by Metered Dose Inhaler" form must be complete and on file in the nurse's office. This form must be signed by a physician as well as a parent/guardian.
3. Allowing the student to carry an inhaler is with the understanding that the parent is responsible for the inhaler while it is on school property.

Nonprescription, over-the-counter medications will be administered by school health personnel and his/her designee, if parents/guardians have signed the Administration of OTC Medications sheet JHCD-AF3. Once this form is filled out, it is good for the current school year. Parents no longer need to bring in Tylenol or Motrin for PRN (as needed) use. If your student needs to be on an OTC medication on a routine basis then the parent will be asked to furnish the medication.

GRADING SCALE

Students and parents may check student grades at any time on Power School. Grades are reported on grade cards eight times per year, sent home with students. Teachers use a 100 point grading scale, and all assignments listed in Power School will be assigned as the number of points correct out of the total, for example: 23/25. Teachers may include comments, and/or descriptions for each assignment. If an assignment is missing, it will be recorded as a zero until made up. As a district, we strive to use the most effective grading practices by only including scores that relate to the achievement of Missouri Learning Standards and by using a variety of assessment methods to collect high quality, organized evidence of learning.

Grade Cards will be distributed on the following dates:

September 17th

October 22nd-End of 1st Quarter

November 19th

January 6th-Final Semester 1 Grades

February 3rd

March 10th-End of 3rd Quarter

April 21st

May 13th-8th grade students will receive with promotion certificate

May 14th-6th and 7th grade student report cards will be mailed home

LOCKERS AND PROPERTY SECURITY

Students are urged to be responsible for their belongings by using lockers assigned to them and by keeping them locked when not in use. Students are authorized to use only the locker assigned to them. Locker combinations are **to remain confidential** to the student assigned.

School officials are responsible for operating the schools and safeguarding the health, welfare, and safety of students and school personnel. The principal has not only the right, but also the duty to search lockers as deemed necessary to maintain our school environment and to protect students and staff.

Locks for P.E. lockers will be supplied by the school. The P.E. locks will be checked out to the student at the beginning of the year and then collected at the end of the year. Students will be charged \$8.00 for lost or damaged locks.

PARTICIPATION FEES

In order to help cover the increasing cost of activities, a student will be required to pay a \$30.00 fee for each interscholastic activity that he/she participates in.

Academic Fees

In order to help cover the increasing cost of materials used in the elective classroom setting, each student will be required to pay a \$20.00 student fee at the beginning of each school year that will go towards supplies used by the students. The required physical education uniform is \$13 and is included in this student fee.

Physical Education

Physical activity is essential for the development of middle school students. Physical education class is offered each day at Clinton Middle School. Students should be prepared dress out every day. **A doctor's note is required to excuse a student from participating in PE.** On days when there is strenuous physical activity during P.E. students may be required to shower. We believe this to be important, not only for good hygiene, but also because of the physical changes students at this age are going through.

Students will be required to wear a designated P.E. uniform to class each day. Uniforms will be purchased by students through the academic fees listed above. Uniforms will be selected by the P.E. department and will meet the Clinton Middle School dress code policy. Students are required to purchase a new uniform each year (included in the \$20 student fee) ; however they may wear uniforms from previous years as needed.

PROMOTION POLICY

To earn promotion from one grade level to the next, each student will be expected to earn a minimum of three (3) credits in core classes (English, Science, Math, and Social Studies), one (1) credit in Physical Education/Health, and two (2) additional credits in other enrolled classes. $\frac{1}{2}$ credit may be earned per semester for each class with a grade of D- or better.

Failure in more than one subject may result in retention. The principal shall make a final decision on each case based upon advice of the school counselor, the student's teachers, and upon the student's total record. The student's parents or guardians will be properly informed of the student's academic progress as the year develops, and their input will be considered as a part of the final decision regarding promotion or retention.

At the principal's discretion, students may be given the option of attending a qualified summer school class in the subject area they failed, and upon the successful completion of that course, promotion would be reconsidered. The following is a list of curricular offerings and the units of credit given for each:

Communication Arts	1 Unit	$\frac{1}{2}$ Each Semester
Social Studies	1 Unit	$\frac{1}{2}$ Each Semester
Math	1 Unit	$\frac{1}{2}$ Each Semester
Science	1 Unit	$\frac{1}{2}$ Each Semester
P.E./Health	1 Unit	$\frac{1}{2}$ Each Semester
All Elective Subjects	2 Units	$\frac{1}{2}$ Each Semester

Telephone

The school telephone number is (660) 885-3353. Students and teachers will not be called from classes except in cases of extreme emergency. A message or telephone number may be left with the secretary. The office phone is not available for student use except in an emergency or if the student is ill.

Textbooks

Depending on the class, students may be issued textbooks free of charge. **Textbooks are to be returned free of damage with only evidence of normal wear and usage at the end of the year. A fine or replacement charge will be levied for books that are abused or lost.** Students who lose a book during the school year must pay for its replacement before another book will be issued. Should the book be found later (free of damage), the student will receive a full refund.

Visitors

Parents are welcome to visit the school whenever possible. All parents and guests **must** check in the office, prior to going anywhere in the building, to receive a visitor's badge. It is helpful if you call for a scheduled time for classroom visitations.

STUDENT CONDUCT

CARDINAL FOLDER

Students at CMS will be responsible for carrying a Cardinal Folder (provided by the school) to all classes. Included in the folder: conduct rubric, student handbook, calendar of major projects, assignments and tests. Students will receive incentives based on positive behaviors, conversely students may not receive incentives if they persistently demonstrate negative behaviors.

Conduct Rubric

Students will receive a conduct score each week and in each class. Although this conduct score will be recorded in Power School, it will not be included in the student's final grade, but is to be used as a tool to communicate with both the student and parent/guardian the weekly conduct of the student. Students receiving a score of at least 16/20 *in each class* will be able to attend incentive time on Friday during Cardinal Time.

See Addendum: Student Performance Expectations

DISTRICT CONDUCT POLICY

Students shall conduct themselves according to their expected maturity. When students fail to conduct themselves properly, the teacher and/or principal shall use firm and fair measures of discipline. Consequences of unacceptable behavior may include:

1. Lunch detentions
2. After School Detentions / Two-hour After School Detentions
3. Behavior Contracts
4. In-School suspension
5. Alternative placement
6. Out-of-School suspension or expulsion
7. Monetary restitution for property damage
8. Community Service

Rules of General Conduct

The mission of Clinton Middle School is to provide each student a challenging education in a safe, supportive environment that promotes self-discipline, motivation, and excellence in learning.

1. Students will be courteous to each other and to staff members.
2. School property is to be respected.
3. Running, pushing, and shoving in a crowded building could lead to the injury of a fellow student or to yourself and are not allowed.
4. Students may enter the building after 7:15 a.m.
5. Students reporting to school prior to 7:30 a.m. should report immediately to the cafeteria for breakfast or to the mezzanine on the east side of the gym if not eating breakfast. A 7:30 a.m. bell will ring to allow students to go to their lockers. Students will be required to **report to first hour immediately after going to their lockers or breakfast**. Students in the halls after reporting to first hour will be required to carry a hall pass. Students that have not reported to first hour by 7:40 a.m. will be counted as tardy.
6. Students will fill out the pass sheet in the classroom before leaving the classroom.

7. Paper wads, rocks, snowballs, or other articles propelled through the air could cause injury. Please hand over any objects needed to transfer from one person to another.
8. Food is to be eaten in the cafeteria or in the FACS room except under approved conditions or situations. Clear plastic water bottles containing water are the only beverages allowed in lockers and halls. Only second chance breakfast provided by the district is allowed during Cardinal Time in classrooms.
9. Classrooms are work areas where tools of learning are needed. Please come to class with books, pens, pencils, and paper ready to work. **Bring only what you need. Any item causing a distraction to the learning environment or the safety of students may be removed at the teacher's request.**
10. The use of foul language and swearing will not be tolerated.
11. Students are to be in their assigned classrooms and seats by the time tardy bell rings.
12. The phone in the office may be used by students upon request for emergency purposes.
13. Detentions and/or lunch detentions may be assigned by school administration or their designee. The student will be given written notification, or a parent contact will be made at least one day prior to the assigned date to allow the student to arrange transportation for after school detentions. **Students failing to attend a detention will be assigned two detentions. Failure to attend either of the two re-assigned detentions will result in one day of ISS being assigned and the two detentions will remain assigned.**
14. Students will be expected to use the restroom and water fountains during the break between classes.
15. Bicycle riders should park their bikes in the rack located in the front of the school. Students must walk their bicycles on school property because of the danger it creates for the rider and other students. Please dismount upon your arrival at school and **walk** your bike to the parking area.
16. Cell phones and other electronic devices are **not** permitted during the school day. Cell phones and electronic devices should remain in the student's lockers.
17. Students must have permission from the Principal in order to distribute any material throughout the building. This includes but is not limited to petitions, leaflets, websites, links to websites, and emails. A complete copy of policy IGDBA pertaining to distribution of non-curricular student publications is available in the school policy manual. This manual can be found at the Clinton School District website, www.clintoncardinals.org.
18. Backpacks and large bags/purses must be kept in student lockers.
19. Vending machines are available in the hall outside the cafeteria. These machines are not to be used during the school day, except during lunch time.

Cell Phones and other Personal Electronic Devices

At Clinton Middle School, we do not allow students to use their cell phones or other personal electronic devices during the school day. These items are to be stored in their lockers from 7:40 am until dismissal at 2:50 pm. Parents needing to contact their student may reach the school office at 660-885-3353 to relay information to them. Students may be allowed to use their electronic devices during incentive times as designated by the school administration. Consequences for violating the cell phone/electronic are as follows:

- 1st Offense: device is held in the office until the end of the day.
- 2nd Offense: device is held in the office until the end of the day and 1 lunch detention
- 3rd offense: device is held in the office until the end of the day and 1 after school detention
- 4th offense: device is held in the office until the end of the day and 1 day ISS.
- 5th and subsequent offenses : device is held in the office until the end of the day with possible

3 or more days of ISS or OSS.

Standards of Dress

The Board of Education recognizes the value of allowing individual student expression as well as the necessity of protecting student health and safety and maintaining an atmosphere conducive to education. Student dress code procedures must be designed with the goal of balancing these competing interests.

All dress code procedures will adhere to health and safety codes and comply with applicable law. Dress that materially disrupts the educational environment will be prohibited. No procedure will impose dress and grooming rules based on gender in violation of Title IX. District procedures will specifically define ambiguous terms, and examples will be provided when practicable.

Students are not allowed to wear attire that interferes with the mission of CMS, is disruptive to the CMS environment or that could endanger the health and safety of that student or others during school hours and school activities. (Students may be required to modify or change clothing. Failure to comply may result in discipline.)

The following clothing attire is prohibited:

- Clothing must be worn according to the original design of the garment.
- Clothing that advertises or promotes the use of alcohol, tobacco or a drug is prohibited.
- Clothing that depicts profanity, obscenity, inappropriate language, the use of weapons, or violence is prohibited.
- Clothing that contains sexually suggestive messages.
- Clothing that depicts gang affiliation.
- Clothing that exposes or reveals skin in the midriff/stomach area.
- Clothing that reveals undergarments (underwear, bra straps, etc.)
- Clothing that is cut loosely around the armpits, is too low on the chest, is mesh or is see-through (example: spaghetti straps, and halter tops). These shirts must have an additional school appropriate shirt underneath.
- Clothing with tears or holes above mid thigh that show skin or undergarments.
- Skirts, shorts, and skorts should fit reasonably and cover the front and backside in an appropriate manner .
- Pants worn below waist level.
- Pajama pants (except on designated spirit days).
- Wallets with chains.
- Hats, hoods, visors, etc. and sunglasses (except on designated spirit days).
- Jewelry that is inappropriate or potentially dangerous such as chains, grills, studded collars or wristbands, etc.

Clinton Middle School takes great pride in creating an environment that is conducive to learning. A student's appearance should not attract undue attention and thus become a disruptive factor. Students may not wear face paint. Teachers are encouraged to counsel students and parents when problems arise. The administration may use their discretion in applying these rules to articles of clothing that may be determined disruptive to a good school climate. Students may be sent home to change into appropriate clothing. In the event this is not possible

and depending on the severity of the dress, the student may remain in the in-school suspension room for the day and assignments will be sent to the student.

Student Conduct on School Transportation

Students, parents/guardians, bus drivers and school officials must work together to provide for the safe transportation of students. The school buses, bus stops, and all other forms of transportation provided by the district or provided incidental to a school activity are considered school property. Students are subject to district authority and discipline while waiting for, entering and riding district transportation. The superintendent or designee will create and enforce administrative procedures detailing the conduct expected of students and will make that information available to students and parents.

Students who fail to observe district rules or fail to contribute to a safe transportation environment will be subject to disciplinary action including, but not limited to, suspension of the privilege of riding the bus. Students with disabilities will be disciplined in accordance with their Individualized Education Program (IEP) or applicable law. The bus driver or other authorized personnel shall report all misbehavior or dangerous situations to the principal as soon as possible.

All persons riding in school district vehicles shall adhere to the following rules. The driver, sponsor or chaperones are to follow the school bus discipline procedure for student violations of this procedure, and students who violate these rules may be denied access to school transportation for a specified period of time in relation to the severity of the violation. Video cameras may be in operation on the school buses.

1. Bus riders shall be at the designated loading point before the bus arrival time.
2. Bus riders shall wait until the bus comes to a complete stop before attempting to enter.
3. Riders must not extend arms or heads out of the windows at any time.
4. Aisles must be kept cleared at all times.
5. All bus riders shall load and unload through the right front door. The emergency door is for emergencies only.
6. A bus rider will depart from the bus at the designated point unless written permission to get off at a different location is given to the driver.
7. A rider may be assigned a seat by the driver.
8. Riders who damage seats or other equipment will reimburse the district for the cost of the repair or replacement.
9. Riders are not permitted to leave their seats while the vehicle is in motion.
10. Permission to open windows must be obtained from the driver.
11. Classroom conduct is to be observed by students while riding the bus except for ordinary conversation.
12. The driver is in charge of the students and the vehicle, and the driver is to be obeyed promptly and courteously.
13. A bus rider who must cross the roadway to board or depart from the bus shall pass in front of the bus (no closer than 10 feet), look in both directions and proceed to cross the road or highway only on signal from the driver.
14. Students shall not throw objects about the vehicle nor out the windows.
15. Students shall keep feet off the seats.

16. The student discipline code will apply to students using school transportation services. This includes conduct occurring at or in the close vicinity of a bus stop while students are waiting for the bus, or immediately after the students have disembarked.

STUDENT DISCIPLINE

It is essential that the district maintain a classroom environment that allows teachers to communicate effectively with all students in the class and allows all students in the class to learn. To assist district staff in maintaining the necessary classroom environment, the Board of Education has created a discipline code that addresses the consequences, including suspension or expulsion, for students whose conduct is prejudicial to good order and discipline in the schools or impairs the morale or good conduct of other students.

Application

These policies, regulations and procedures will apply to all students in attendance in district instructional and support programs as well as at district-sponsored activities. Off-campus misconduct that adversely affects the educational climate will also be subject to these policies, regulations and procedures. Students who have been charged, convicted or pled guilty in a court of general jurisdiction for commission of a felony may be suspended in accordance with law.

The Board authorizes the immediate removal of a student upon a finding by a principal or superintendent that the student poses a threat of harm to self or others, as evidenced by the prior conduct of such student. Any such removal will be subject to the appropriate due process procedures and in accordance with law.

No student may be confined in an unattended locked space except in an emergency situation while awaiting the arrival of law enforcement personnel. For the purpose of this policy, a student is unattended if no person has visual contact with the student, and a locked space is a space that the student cannot reasonably exit without assistance.

Enforcement

Building principals are responsible for the development of additional regulations and procedures regarding student conduct needed to maintain proper behavior in schools under their supervision. All such regulations and procedures shall be consistent with Board-adopted discipline policies.

Teachers have the authority and responsibility to make and enforce necessary rules for the internal governance in the classroom, subject to review by the building principal. The Board expects each teacher to maintain a satisfactory standard of conduct in the classroom. All district staff are required to enforce district policies, regulations and procedures in a manner that is fair and developmentally appropriate and that considers the student and the individual circumstances involved.

Reporting to Law Enforcement

It is the policy of the Clinton School District #124 to report all crimes occurring on district property to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with law. A list of crimes the district is required to report is included in policy JGF.

Documentation in Student's Discipline Record

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and policy JGF.

Conditions of Suspension, Expulsion and Other Disciplinary Consequences

All students who are suspended or expelled, regardless of the reason, are prohibited from participating in or attending any district-sponsored activity, or being on or near district property or the location of any district activity for any reason, unless permission is granted by the superintendent or designee. When appropriate, the district may prohibit students from participating in activities or restrict a student's access to district property as a disciplinary consequence even if a student is not suspended or expelled from school. Likewise, a student may become ineligible for or be required to forfeit any honors and awards as a disciplinary consequence.

In accordance with law, any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any district property or any activity of the district, regardless of whether the activity takes place on district property, unless one of the following conditions exist:

1. The student is under the direct supervision of the student's parent, legal guardian, custodian or another adult designated in advance, in writing, to the student's principal by the student's parent, legal guardian or custodian, and the superintendent or designee has authorized the student to be on district property.
2. The student is enrolled in and attending an alternative school that is located within 1,000 feet of a public school in the district.
3. The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates the prohibitions in this section, he or she may be suspended or expelled.

CLINTON MIDDLE SCHOOL DISCIPLINE CODE

- Please consult the following information for specific details concerning discipline and consequences.
- Clinton Middle School Administration has the ability to add to these consequences depending on individual circumstances.

Behavior Rubric

Inappropriate Behavior:

Level 1 : Warning
Level 2: 1 LDT

Disruptive Behavior:

Level 3: 3 LDTs
Level 4: 1 or more ADTs
Level 5: One 2 hour Friday ADT

Failure to Follow Office Procedures:

Level 6: Two 2 hour Friday ADTs
Level 7: 1 Day ISS or Three 2 hour Friday ADTs
Level 8: 3 Days ISS

Defiance:

Level 9: 3 Days OSS
Level 10: 5 Days OSS
Level 11 plus subsequent: 10 days OSS with possible recommendation for LT suspension

2019-2020 Discipline Codes

Academic Dishonesty:

1st Offense: Administrative Conference, Replacement assignment for full credit, 1 Day ISS

2nd Offense: Administrative Conference, Replacement assignment for full credit, 3 days ISS

3rd Offense: Administrative Conference, Replacement assignment for full credit, 5 days ISS

Acts or Threats of Terrorism:

*Behavior that creates a grave risk of death or physical injury to another person; includes but is not limited to bomb threats and threats of widespread violence.

1st Offense: 5 days OSS; possible LT suspension; Contact Legal Authorities, Parent Conference

2nd Offense: 10 days OSS; possible LT suspension or expulsion; contact Legal Authorities, Parent Conference

Arson:

1st Offense: 10-180 days OSS; Parent Conference; possible expulsion; possible referral to legal authorities

2nd Offense: 10-180 days OSS; Parent Conference; possible expulsion; contact legal authorities

3rd Offense: 10-180 days OSS; Parent Conference; possible expulsion; contact legal authorities

Assault:

*Attempts to cause or recklessly causes physical injury to another person; or with criminal negligence, causes physical injury to another person by means of a deadly weapon; or purposely places another person in apprehension of immediate physical injury; or recklessly engages in conduct which creates a grave risk of death or serious physical injury to another person; or knowingly causes physical contact with another person knowing the other person will regard the contact as offensive or provocative; or states verbal threats to another person that create a reasonable fear of injury.

1st Offense: 5 Days OSS; Parent Conference, contact Legal Authorities

2nd Offense: 10 Days OSS; may recommend long term suspension, contact Legal Authorities

3rd Offense: 10 Days OSS; possible expulsion, contact Legal Authorities

Bullying, Hazing, and Cyberbullying:

1st Offense: 1 Day ISS, Parent/Student Conference

2nd Offense: 3 Days ISS, Parent Conference, contact Legal Authorities

3rd Offense: 3 Days OSS, Parent Conference, contact Legal Authorities

4th Offense: 10 Days OSS; may recommend long term suspension, contact Legal Authorities

Bus Misconduct:

*Level 1 Offense: Disruptive bus or bus stop behavior; foul language; defiance.

*Level 2 Offense: Illegal bus or bus stop behavior; subsequent and/or repeated Level 1 violations

Level 1 Offense: Verbal warning, Parent Contact/Bus Suspension, Principal Conference with ISS/OSS options

Level 2 Offense: Principal Conference, ISS or OSS, Long term OSS

Cell Phone:

1st Offense: Warning; Cell phone confiscated by teacher and retrieved by student at the end of the hour.

2nd Offense: Cell Phone confiscated and turned into the office, student may pick up at the end of the day

3rd Offense: Cell Phone is turned into the office, parent is contacted to pick up

Subsequent offenses: Cell Phone is turned into the office, ADT(s)/2 hour Friday ADT(s)/ISS/OSS, parent required to pick up

*Note: Any refusal to hand over cell phone if requested by a staff member automatically adds defiance consequences onto cell phone consequences.

Disrespectful, DEFIANCE of Authority or insubordination/Verbal Abuse to Staff:

1st Offense: Up to 3 ADTs, Parent Conference

2nd Offense: Up to 3 two hour Friday ADTs, Parent, Teacher, Student Conference required prior to readmittance to class

3rd Offense: 3 Days ISS, Parent Conference, Student Conference required prior to readmittance to class

4th Offense: 3 days OSS, Parent Conference, Student Conference required prior to readmittance to class, possible community service hours required (15) for re-admittance to school

5th and Subsequent Offenses: 5-10 days OSS, Parent Conference, Student Conference required prior to readmittance to class, possible community service hours required (15-50) for re-admittance to school

DISRUPTIVE Speech or Conduct, Use of Obscene or Disparaging Language:

*See behavior rubric (above)

Distribution of Drugs, Controlled Substances, Alcoholic Beverages or Substances Represented to be Controlled or Alcoholic:

1st Offense: For sale, purchase, or distribution-10 days OSS, report to legal authorities, and recommendation for long term suspension.

Drugs: Use, possession, or being under the influence of Drugs, Controlled Substances, Alcoholic Beverages or Substances Represented to be Controlled or Alcoholic:

1st Offense: 5-10 Days OSS, report to Legal Authorities, possible long term suspension

2nd Offense: 10 Days OSS, report to Legal Authorities, long term suspension and/or expulsion

3rd Offense: 10 Days OSS, report to Legal Authorities, long term suspension and/or expulsion

Failure to Follow Office Procedures:

*See behavior rubric (above)

False Alarm:

1st Offense: Up to 10 Days OSS, possible long term suspension, report to Legal Authorities

2nd Offense: 10 Days OSS/Long term suspension, recommend expulsion

Fighting:

*When two or more persons, voluntarily or by agreement engage in any fight or use any blows or violence toward each other.

1st Offense: 3 Days OSS, Parent Conference, report to Legal Authorities

2nd Offense: 5 Days OSS, Parent Conference prior to student return to school, report to Legal Authorities

3rd Offense: 10 Days OSS, recommend for long term suspension, report to Legal Authorities

Fireworks or other Incendiary Devices:

1st Offense: 3 Days OSS, Parent Conference, report to Legal Authorities

2nd Offense: 10 Days OSS, recommendation for long term suspension, Parent Conference, report to Legal Authorities

3rd Offense: 10 Days OSS, recommendation for long term suspension, report to Legal Authorities

Forgery:

1st Offense: 1 Day ISS

2nd Offense: 3 Days ISS

3rd Offense: 5 Days ISS

Harassment (Extortion):

*Threatening or intimidating any student for the purpose or intent of obtaining money or anything of value from that student.

1st Offense: 3 Days ISS

2nd Offense: 5 Days OSS, report to Legal Authorities

3rd Offense: 10 Days OSS, recommend for long term suspension, report to Legal Authorities

Harassment (Intimidation-Student):

*Intentionally placing a student in a situation where mental or physical harm can take place. This may include verbal, written or physical aggression, racial remarks. (BIG DEAL)

1st Offense: 3 Days OSS

2nd Offense: 5 Days OSS, report to Legal Authorities

3rd Offense: 10 Days OSS, recommend for long term suspension, report to Legal Authorities

Harassment (Sexual):

*Inappropriate behavior which portrays sex or sexual conduct in a manner offensive to community standards. Words -spoken or written, images created, gestures, touching or other physical contact of a sexual nature violate this guideline.

1st Offense: 3 Days ISS

2nd Offense: 3 Days OSS, report to Legal Authorities

3rd Offense: 5 Days OSS, report to Legal Authorities

Inappropriate Apparel:

1st Offense: Change of apparel, 1 ADT

2nd Offense: Change of apparel, 3 ADTs

3rd Offense: Change of apparel, 1 Day ISS

4th and subsequent offenses: Change of apparel, up to 10 days of ISS

Indecent Exposure:

1st Offense: 3 Days ISS, possible Legal Authority contact

2nd Offense: 5 Days OSS, possible Legal Authority contact

3rd Offense: 10 Days OSS, possible recommendation for long term suspension

Physical Altercations (Horseplay):

*Does not result in injury

1st Offense: 3 Lunch Detentions

2nd Offense: 1 Day ISS

3rd Offense: 3 Days ISS

4th and subsequent offenses: 5 days ISS up to 10 days OSS

Physical Assault of School Personnel:

* Any aggressive physical contact with a staff member, including, but not limited, pushing, striking, biting, clawing, and kicking.

1st Offense: 5-10 Days OSS, recommend for long term suspension or expulsion, Parent Conference, report to Legal Authorities

2nd Offense: 10 Days OSS, recommend for expulsion, report to Legal Authorities

3rd Offense: Recommend expulsion, report to Legal Authorities

Public Display of Affection:

1st Offense: 1 LDT

2nd Offense: 3 LDTs

3rd Offense: 1 ADT

4th Offense and subsequent offenses: 1 two hour Friday ADT up to 10 days OSS

Threats, Intimidation, & Verbal Abuse of School Personnel:

1st Offense: 5-10 Days OSS, possible recommend for long term suspension or expulsion; report to Legal Authorities, Parent Conference

2nd Offense: 10 Days OSS, recommend for long term suspension or expulsion; report to Legal Authorities, Parent Conference

Sexting and/or Possession of Sexually Explicit or Violent Material:

*This does not apply to staff approved curricular materials

1st Offense: 3 Days ISS, parent conference, confiscation of materials, possible report to Legal Authorities

2nd Offense: 3 Days OSS, parent conference, confiscation of materials, report to Legal Authorities

3rd Offense: 5 Days OSS, parent conference, confiscation of materials, report to Legal Authorities

Stealing (Larceny):

*If arrangements cannot be made for return or replacement, the case will be turned over to law enforcement officials.

1st Offense: restitution, 1-3 Days ISS, conference with counselor

2nd Offense: restitution, 3-5 Days ISS, report to Legal Authorities

3rd Offense: restitution, 3 Days OSS, report to Legal Authorities

Tardies:

6th: 1 LDT

7th: 3 LDTs

8th: 1 ADT

9th: 1 two hour Friday ADT detention

10+: 1 Day ISS, possible referral to Juvenile Office

Technology Misuse:

1st Offense: 1 ADT, possible loss of privileges

2nd Offense: 3 ADTs, possible loss of privileges

3rd Offense: 1 two hour Friday ADT, possible loss of privileges

4th and subsequent Offenses: Up to 10 days of ISS/OSS, possible loss of privileges

Tobacco Possession or Use of Smoking Device or Smoking Paraphernalia:

*Products may include, but are not limited to, cigarettes, cigars, chewing tobacco, snuff, matches, lighters, e-cigarettes, nicotine vaporizers or other similar items and look-alike items.

1st Offense: 3 Days ISS, parent conference, product confiscated, report to Legal Authorities

2nd Offense: 5 Days ISS, parent conference, product confiscated, report to Legal Authorities

3rd Offense: 5 Days OSS, parent conference, product confiscated, report to Legal Authorities

4th and subsequent Offenses: 10 days OSS, recommend for long term suspension, report to Legal Authorities

Truancy:

1st Offense: 1 Day ISS, parent conference, possible referral to Legal Authorities

2nd Offense: 2 Days ISS, parent conference, possible referral to Legal Authorities

3rd Offense: 3 Days ISS, parent conference, report to Legal Authorities

4th and subsequent Offenses: 5-10 days ISS, report to Legal Authorities

Vandalism:

1st Offense: restitution, 3 Days ISS, parent conference, possible referral to Legal Authorities

2nd Offense: restitution, 3 Days OSS, parent conference, possible referral to Legal Authorities

3rd Offense: restitution, 5 Days OSS, parent conference, possible referral to Legal Authorities

Weapons:

*Blackjack, bow and arrows, concealable firearm, explosive weapon, a firearm, a firearm silencer, a gas gun, a knife, knuckles, a machine gun, a projectile weapon, a rifle, a shotgun, a spring gun, a switchblade knife, martial arts items, ammunition, other weapon components, or any other dangerous instrument that has no other necessary use by the student, to school may be subject to one calendar year expulsion beginning the date of the offense.

1st Offense: 10 Days OSS with further review by Superintendent

Procedures and Consequences

Gold Key Room

Clinton Middle School provides a program that is designed to allow students a place to go to cool down and collect their thoughts for 10-15 minutes before returning to class. Students are to let an adult know where they are going and must take a key with them. Keys are hanging near the door of each classroom.

Loss of Privileges (LOP)

Loss of privileges (LOP) may be used as a primary disciplinary measure as well as being used in conjunction with other disciplinary measures. LOP might include, but not limited to: attendance to school activities, i.e. dances,

games, field trips, etc., incentive days, hall passes, pep assemblies, soda and snack machines, etc. *Any student receiving Out of School Suspension may also receive LOP in addition to their suspension for an indefinite period of time not to exceed the current school year.*

Lunch Detentions

Lunch detention may be assigned to a student for disciplinary purposes. Students assigned lunch detention will eat lunch in the Gold Key/ISS room.

After School Detention

After school detentions may be assigned to a student for disciplinary purposes. Students serving detention are expected to stay after school in a supervised setting. The students must have school assignments with necessary materials to stay busy during the detention.

ISS

Students serving IN SCHOOL SUSPENSION (ISS) are assigned to a room where they are isolated from their peers in a supervised setting. ISS students are required to work on assignments from their regular teachers and may receive full credit for completed assignments. They will also be required to complete any additional work assigned by their teachers. Excessive days of ISS or failure to follow ISS procedures may result in a student being suspended out of school.

OSS

A student that has been assigned their first Out of School Suspension (OSS) from Clinton Middle School will be allowed to make up work missed while on suspension for full credit. Any subsequent suspensions will require the student to complete community service hours in order to gain credit for work missed during the suspension.

In order to receive credit for course work while assigned OSS, the student must complete five hours of community service per day of OSS. (i.e. 5 days OSS would require 25 hours of community service). The location of a student's community service must be approved by administration in order to count towards the completion of the community service requirement. Upon completion of community service, teachers will be notified that the student may receive credit for course work during that period.

Community Service Standards

- Five hours per day of suspension.
- Approved by administration.
- Due the day the student returns to school to administration.
- Must be documented and signed by an observing adult.
- Students must write/type two pages before returning to school explaining what they have learned through their community service experience.
- *If a student chooses not to complete the necessary community service requirements, they forfeit the chance of receiving credit for work during the suspension.*

Homework

- School will gather homework and leave in office for guardian pickup within two days of the 1st day of suspension.

- It is the guardian's responsibility to pick up homework.
- Teachers will supply additional work once initial work has been turned in for long term suspension.
- Students may contact teacher on questions associated with work or if additional work is needed. All staff information is located on the school website <http://www.clintoncardinals.org>

Arrival back to school

- Students must meet with Dr. Anthony and/or Ms. Paschall the morning they return to CMS.
- All homework given during suspension is due the day the student returns to school, zeros may be marked in the grade book for any missing assignments.
- Teachers will be notified that the student may receive credit for course work during that period.

**CLINTON MIDDLE SCHOOL
600 East Clinton Street
Clinton, Missouri 64735
(660) 885-3353
@CMSCardinals**

STUDENT HANDBOOK AGREEMENT

I have received a copy of the Clinton Middle School Handbook for the 2019-2020 school year. By signing this agreement, I am stating that my parent/guardian and I have read the handbook and that I am agreeing to follow the rules and guidelines at Clinton Middle School. I understand that I will be held responsible for my behavior and will be subject to the consequences outlined in the handbook and the Clinton School District Discipline Code Book.

Student's Name: _____ **Grade:** 6 7 8

Student's Signature: _____ **Date:** _____

Cardinal Time Teacher: _____

Parent/Guardian's Signature: _____ **Date:** _____

Please return to the main office or your Cardinal Time teacher by Friday, August 23, 2019.